

Please time stamp below.

**U.S. COURT OF APPEALS FOR THE SECOND CIRCUIT
NIGHT DEPOSITORY FORM**

**4:30 P.M. - 8:30 A.M. EACH BUSINESS DAY
24 HOURS ON SATURDAYS, SUNDAYS & HOLIDAYS**

INSTRUCTIONS

1. For all appeals commenced on or after January 1, 2010, a counseled party may submit only briefs and appendices in the night depository. This submission does not substitute for CM/ECF filing. Motions may be filed in the night depository only in pre-2010 appeals.
2. Complete the case title and identify the submitted documents.
3. Stamp 1 copy of the brief and appendix or the original motion.
4. Stamp this completed form and affix it to the entire package submitted.
5. Documents are deemed filed on the business day they are date/time stamped or on the next business day if date/time stamped on a Saturday, Sunday or Federal Holiday.
6. Documents date/time stamped after the date they are due must be accompanied by a motion for permission to file out of time.
7. The correct number of copies of all documents must be included.

Please complete the following information

Case Title (short title) _____ Case Number: _____

Documents Included

Required Copies

___ Briefs	6 copies
___ Appendices/Transcript Volumes	3 copies
___ Motions (T-1080 form + affidavit)	original + 2 copies
___ Other (Please identify): _____	original + 2 copies
___ Proof of service	original only

**FAILURE TO COMPLY WITH THE ABOVE INSTRUCTIONS MAY UNDULY
DELAY FILING WITH THE COURT.**

The night depository box is located at the Worth Street entrance of the United States District Court, the Daniel Patrick Moynihan U.S. Courthouse, 500 Pearl Street, New York, NY near the Court Security office.